

**REQUIREMENTS TO BE MET BY THE HOST OF A:
DIXIE JUNIOR BOYS/ DIXIE BOYS /PRE-MAJORS/MAJORS
WORLD SERIES**

Updated 1/12009

A SERIES HOST MUST:

PROVIDE MEALS AND HOUSING

1. Specify in its bid that complimentary meals for all visiting teams will be provided or that a per diem fee of (minimum \$18.00 per person per day; not to exceed \$300.00) will be paid. This amount will be negotiated with and approved by the Tournament Director.
 - A. If meals are provided, they must begin with the evening meal preceding the first series game and end with the breakfast meal following elimination. The following requirements must be met:
 - (1) Well- balanced menu of hot foods, three meals per day.
 - (2) Meal times scheduled so as not to interfere with game time of teams.
 - (3) Feeding facilities and proposed menus must be approved by the Dixie Tournament Director.
 - B. If per diem is paid, it will begin on the day of the first scheduled game in the Series and end on the morning following the elimination and must be for a maximum of (16) individuals, thirteen players and 3 adult coaches for Junior and Dixie Boys Series and a maximum of (19) individuals, sixteen players and three adult coaches for the Dixie Pre-Majors or Majors Series, or for the actual number in attendance if less than the maximum. The Series Host shall:
 - (1) Provide the evening meal on the day preceding the Series and pay \$6.00 per person for the day following elimination. All days in-between shall be a minimum of \$18.00 per day per participant. The Host will provide the final per diem reimbursement as the teams check out.
 - (2) Furnish assistance to all teams by providing a list of restaurants in the immediate area.
2. Provide complimentary housing beginning the night preceding the first Series game and ending with the night following elimination. This housing must meet the following requirements:
 - A. Air conditioned housing that provides same standard of housing for all teams.
 - B. If individual rooms, no more than four (4) individuals in a room.
 - C. If dorm type housing, at least one adult chaperone on duty at all times with a 12:00 p.m. curfew.
 - D. Housing must be approved by the Tournament Director prior to final acceptance of the bid.
3. Assist in arranging for motel/hotel space near all Series activity to be used for housing officials and their families. Suitable meeting rooms are to be reserved at this headquarters motel/hotel for all meetings specified by the Tournament Director.

HOSPITALITY/ENTERTAINMENT

1. Provide an informal outing for all teams, directors and their families and any local officials the Host wishes to invite on the evening preceding the first series game. The menu should be planned for the likes of 13-19 year olds; hamburgers, barbeque chicken. All teams will be served before any officials or other guest.
2. Provide players, umpires, officials' families and host committee members with proper identification badges printed with the official emblem of Junior Dixie Boys, Dixie Boys, Pre-Majors and Majors Baseball. Proper designation should be made as to "Player", "Official", "Host", Etc. The badge should contain the person's name, home state, etc. (identification badge).

3. Maintain a tournament headquarters manned by adult personnel acquainted with all Series playing and entertainment schedules. Such headquarters is to be manned throughout the Series and must be located at a convenient place accessible to players and visitors.
4. If a "Hospitality Room" is provided for Dixie Boys/Majors officials, its' use must be offered to their spouses and immediate families. This room can be combined with the tournament headquarters requirements. It is recommended that the "Hospitality Room" refreshments, if any, be restricted to coffee, orange juice and/or soft drinks and not go beyond light snacks. **No alcoholic beverages of any kind are permitted at any function of Dixie Boys Baseball, Inc.**
5. Provide a Host committee member to be assigned to each participating team. The guide will be available to the team from the time the team arrives at the Series location until the team departs. Members of this committee are to be thoroughly familiar with all Series information and schedules. A Host Committee member should be on call at all times. Each team should be provided with the names/numbers of physicians/hospitals with which arrangements have been made for treatment. Host should assist the manager in obtaining any needed medical assistance.
6. Furnish each team with a schedule of entertainment available, such as (free) admission to local theaters, swimming pools, bowling centers, recreation centers, mini-golf courses, etc. Teams are encouraged to visit, but not required to attend. Should planned events, such as special activities; etc., be provided, teams will be required to register at check-in if they plan to participate.
7. Provide a schedule of events, attractions and entertainment available in the area to each Dixie Boys/Majors Official, Director and family members.
8. Provide for a nondenominational church service for all teams, Officials of Dixie Boys/Majors, parents, etc. on Sunday morning.
9. Issue Series passes to the following (to be controlled by the Tournament Director):
 - a. Dixie Boys/Majors Officers and Directors and members of their immediate families.
 - b. Dixie Boys/Majors District Director and members of their immediate families.
 - c. Coaches/Manager of participating teams and members of their immediate families.
 - d. Two (2) (max) representatives and members of their immediate families from groups interested in bidding to host a future Series, provided that prior arrangements have been made.
 - e. Members of the working press who will be covering the Series.

These are the only passes that the Host will be responsible for providing unless arrangements are made through the Tournament Director. The Host shall provide the Tournament Director with a supply of passes to be used at his discretion with an accounting to be given to the Host.

PUBLICITY/CEREMONIES

1. Publish a Series program containing pictures of competing teams and other material of interest in connection with the event. It must also include pictures of the Officers/Directors of Dixie Boys/Majors Baseball, the tournament pairings and playing schedule. The Commissioner must approve the contents of the program. Dixie Officials are to be provided with a copy of the program. Copies should also be provided to the Commissioner for promotional purposes.
2. Arrange to display the American flag and the flags of each state competing in the Series. Teams entering the Series will be required to bring state flags for this purpose. Flags will be displayed on the field (fence) of the teams playing.
3. Provide adequate decorations in town, as well as the playing field(s), beginning at least two days prior to the opening of the Series with street banners and posters advertising the event in store windows and merchants encouraged to display flags and promote the event during the Series week. The specific words "Dixie Boys/Majors Baseball" should be placed on all displays. The Official Dixie logo may be obtained by contacting the Commissioner.
4. Make arrangements with local news media to provide Series with full coverage. A meeting with representatives of the media must be arranged to allow the Tournament Director to review plans for wire services coverage and other details in order for the working media to make known their

- needs to cover the event. Stories on each game must be filed with wires services immediately after each session of play. Credits must include Dixie Boys/Majors Baseball.
5. The National Anthem must be played and an invocation given at the beginning of each session. Proper patriotic and spiritual emphasis must be given during all activities of the Series week.
 6. Specific instructions in regard to the opening ceremony are provided by Dixie Boys/Majors. Included in these ceremonies will be a parade of teams, in uniform, into the park. The Dixie Tournament Director with prior approval may grant an exception to a location. No local awards of any type are to be made and it is urged that only the “necessary” minimum number of politicians be introduced. Dixie Boys/Majors Officials and Directors will be introduced. If a speaker is used, it should be a person of interest to these participants. The National Anthem shall be played. This opening ceremony shall be reviewed and approved by the Tournament Director.
 7. Provide all participants, including managers/coaches, with a souvenir package upon the team’s elimination from the Series. These packages should contain any type of inexpensive gift or souvenir from the area or any item that the Host wishes to provide. Dixie Boys Baseball will also provide and present awards upon the team’s elimination from the Series.
 8. Make available copies of local newspapers at Series Headquarters and other sites.
 9. Arrange for photographs to be displayed and sold at the tournament headquarters and/or at the playing field(s). Photographers must be an approved supplier of Dixie Boys Baseball.

PLAYING FIELDS(S)/FACILITIES

1. Provide playing fields(s), preferably at least two, meeting Dixie Boys/Majors specifications as illustrated in the Dixie Boys/Majors Rule Guide. In Dixie Boys, the outfield fence must be a minimum of 275’ and a maximum of 300’ from home plate. Dugouts, sideline fencing and an electrical scoreboard must be provided. In Dixie Pre-Majors/Majors, the outfield fence must be a minimum of 315’ and a maximum of 330’ from home plate down the left and right field lines and a minimum of 350’ and a maximum of 400’ to center field.
2. The actual field lighting levels must be approved and are subject to inspection by the Tournament Director. Verification may include: (1) visit to the facility to include the actual viewing of the lights or: (2) Host submission of a letter that the requirements for Class I Baseball are being met.
3. Provide press box facilities large enough to accommodate the official scorer, press representative, radio and/or television personnel, live computer coverage, public address announcer and possibly the protest committee on duty. There must be a telephone in the press box. A dedicated line with high- speed internet capabilities should be provided to allow live internet broadcast. These facilities will be made available to ONLY those having “official” business. The Host must provide a press box pass and assure that no one enters without such pass.
4. Provide space away from all other persons with an unobstructed view of all areas of the playing surface for the Protest Committee. This space to be approved by the Tournament Director.
5. Provide a comfortable room away from the public where umpires and Series officials may relax.
6. Furnish a public address system that will give complete audio coverage to every part of the stadium including all service areas, any temporary seating or standing areas and all approach areas. A back-up system must be immediately available.
7. Provide adequate seating accommodations for a minimum of 1000 spectators at each field with a section reserved for Officials and Directors of Dixie Boys /Majors Baseball and their families. It is recommended, but not required, that an admission fee be charged.
8. Public restrooms must be near the field(s) and there must be a minimum of four (4) available units, at least two for male and two for females.
9. Provide ample parking space near the park at no charge for all in attendance with a reserved area for all team transportation and for Series Officials and Directors.
10. Provide a first aid station with a medical doctor, registered nurse or other trained medical technician on duty during all sessions.

MISCELLANEOUS REQUIREMENTS

1. Registered Dixie Boys/Majors Baseball Umpires meeting established criteria of Dixie Boys Baseball, Inc. will be provided for all games. A minimum of twelve umpires will be assigned to a series. Umpires will include four out of state umpires as selected by the NUIC and the Dixie Tournament Director. The State UIC will provide recommendations. Additional umpires will include four state umpires and local umpires as selected by the Tournament UIC, State UIC and the Tournament Director. **The umpire fees (paid by the host) will be agreed upon by the Host, National Umpire in Chief and the Tournament Director.**
2. Provide official scorekeeper. He/she should have considerable experience in working Dixie Boys/Majors or high school games and, if possible, previous tournament experience. The official scorekeeper must attend a meeting with the Tournament Director on the night preceding the Series at a time and place set by the Tournament Director. The official scorer is responsible for the recording of the pitching affidavit; as provided by Dixie Boys Baseball.
3. Approved baseballs with the Commissioner's signature will be provided by Dixie Baseball, Inc. Dixie Baseball requests that the Host provide a complimentary program ad in return.
4. Pay Dixie Boys Baseball, Inc. the bid fee. The fee is to be included when bid is submitted.
5. Any organization bidding for the right to host a future Dixie Boys/Majors Series will be required to pay the expenses of the Commissioner and/or Tournament Director(s) or their designated representative, (as the potential host city) for an initial inspection meeting with all tournament committees to go over plans for the Series and to inspect proposed facilities, etc. (Cost not to exceed \$1,000). Inspection to be completed prior to bid meeting.
6. Representatives of the local press, the city government, service clubs and committees should be at this important meeting. Failure of the full committee to be present will show a lack of interest and may result in the Series being awarded to another bidder. Within two months preceding the Series, the Tournament Director and Host State Director, will visit the Host site and perform a final inspection. Expenses of the final inspection will be the responsibility of Dixie Boys Baseball. If the inspection report does not meet the requirements as listed, the Commissioner will recommend an alternate site. Copies of the inspection report will be made available to each Official in attendance at the Series bidding meeting; prior to the meeting.
7. Mail a schedule of events, list all points of interest in the area and suggested eating places to each Officer and Director prior to leaving their homes to come to the Series.
8. Submit to the Commissioner and/or Tournament Director a detailed financial report on a standard form provided by Dixie Boys Baseball within (30) thirty days from completion of the Series. The final report must include a scrapbook of newspaper clippings, pictures, etc., of the Series. Report should also contain information such as the number of programs printed and sold, amounts of souvenirs purchased and sold and any other information that may be helpful to a future host.
9. Home run balls are to be retrieved if possible and presented to the hitter on the field following the game. A game ball will likewise be presented to any pitcher who pitches a no-hit game.
10. Dixie Boys Baseball will negotiate Director's room rates. The assistance of the Host in acquiring comparable rates to Host (players, coaches) rates is desired.
11. The Host along with Dixie Baseball agree to enter into a contractual agreement based on requirements as found in this document. The bid payment is due at time of bid presentation.